



Tax Law for Tax Agents Skill Set (Tax documentation)

(FNSSS00008)

Course Overview



Mentor
education

RTO 21683

www.mentor.edu.au

Why Mentor Education

www.mentor.edu.au



“I was extremely impressed with the quality of the training that you delivered”

Tony Read - Mentor Education Diploma Graduate

Established in 2003, we are Australia's largest privately owned training organisation focused purely on Financial Services & Business training market. Many of our graduates currently work for Australia's leading financial services institutions (including Big 4 Banks) and small businesses all around Australia.

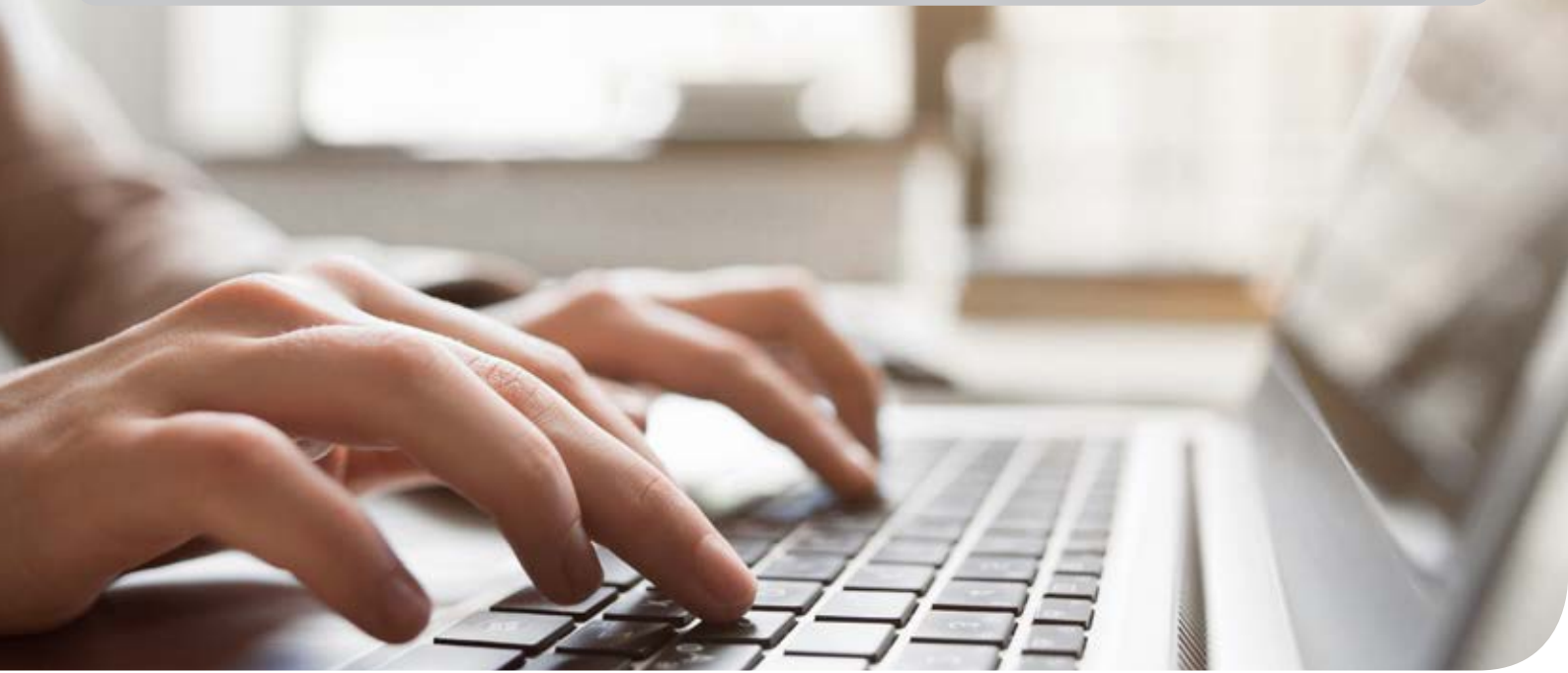
Building on the strong relationships we develop with learners completing our courses, our industry experts are available by arrangement to provide ongoing mentoring on an individual or organisation-wide basis. Learners can also benefit from access to current industry information through our state-of-the-art Continuing Professional Development (CPD) program and Best Practice Review Audits.

Exemplary Student Support

Mentor Education has gained an enviable reputation as the only financial training organisation that can deliver outstanding RG146 compliance and financial training coupled with personalised student support and customer service.

Our commitment to you

Our commitment is exemplified by the high level of student support received - our industry experts and assessors are available to personally respond to your questions and offer constructive feedback and guidance.



Student Support

To help you thrive and achieve your study goals, expert teacher support is available to you



Phone Support
Available

1300 306 146 **+61 3 8317 2953**
Monday to Friday 9am to 5.00pm (AEST)



Email Support
Response within two business days

You can get one on-one help from expert tutors via email and you are encouraged to share your work to receive feedback.



Skill Set name	Tax Law for Tax Agents Skill Set (Tax documentation)
Skill Set code	FNSSS00008
Delivery options	Online Learning, Workshop
Skill Set duration	Up to 6 months
Assessments	Assessment tasks may be a combination of Multiple choice, Short answer questions, Case study and scenario responses, Projects, Portfolio, Role Plays, Practical Demonstration, or Journal and Self-reflection exercises.
Nationally recognised	Mentor’s Tax Law for Tax Agents Skill Set (Tax documentation) (FNSSS00008) is a nationally recognised accredited skill set under the Australian Qualifications Framework (AQF).

Course Overview

www.mentor.edu.au

The Tax Law for Tax Agents Skill Set (Tax documentation) (FNSSS00008) delivered by Mentor Education is a nationally recognised training course delivering the skills and knowledge required to meet the Tax Practitioners Board* (TPB) educational eligibility requirements for a course in Australian taxation law. Units in this skill set incorporate studies in preparation of tax documentation for individuals and preparation and administration of tax documentation for legal entities.

To be eligible for TPB accreditation students must have completed a full qualification such as Diploma of Accounting (FNS50215) and Advanced Diploma of Accounting (FNS60215) in addition to the Skill Set.

* Individuals should seek further advice from the TPB for additional registration requirements.

Course Overview

The Tax Law for Tax Agents Skill Set (Tax documentation) (FNSSS00008) has been designed for individuals who are seeking tax agent registration with the Tax Practitioners Board (TPB).[^] The skill set provides credit towards both the Diploma of Accounting (FNS50215) and Advanced Diploma of Accounting (FNS60215).

The skill set provides an overview of:

- The knowledge required to prepare non-complex income tax returns for individuals in accordance with statutory requirements, and encompasses gathering and verifying data, calculating taxable income and reviewing compliance requirements
- The knowledge required to identify taxation requirements for complex lodgements and returns for legal entities. It involves gathering, analysing and processing taxation related data to prepare tax documentation, and to review and apply compliance requirements

[^] This Skill Set, together, with the appropriate assessment methods as set by the TPB, meets the requirements for a course in commercial law for tax agents that is approved by the TPB. Persons seeking tax agent registration should check with the TPB for details of other current registration requirements, including those relating to experience and fitness and propriety. Individuals should seek further advice from the TPB for additional registration requirements.

Industry Endorsed and Trusted

Mentor's Tax Law for Tax Agents Skill Set (Tax documentation) (FNSSS00008) is a nationally recognised accredited skill set under the Australian Qualifications Framework (AQF).

Entry requirements

To be eligible for enrolment into the Commercial Law for Tax Agents Skill Set, students must meet the minimum entry requirement, being completion of studies to an ATQF4 level or above. In order for participants to successfully complete this course, it is recommended students have an accounting or bookkeeping background and have strong literacy and numeracy skills. Students are also expected to have access to a computer and the internet.

Who should enrol

The Tax Agents Skill Set (Tax documentation) (FNSSS00008) is suitable for those seeking to meet the educational requirements to become a Registered Tax Agent with the TPB. This skill set describes the skills and knowledge required to meet the TPB educational eligibility requirements for a course in Australian taxation law.

To be eligible for TPB accreditation students must have completed a full qualification such as Diploma of Accounting (FNS50215) and Advanced Diploma of Accounting (FNS60215) in addition to the Skill Set.

For further information, please visit www.tpb.gov.au

Skillset Outline

Core Units

FNSACC512	Prepare tax documentation for individuals
FNSACC601	Prepare and administer tax documentation for legal entities

Assessment

To complete your assessment and meet the requirements for performance evidence, you may be required to undertake a combination of tasks.

These can include:

- Multiple choice
- Short answer questions
- Case study and scenario responses
- Projects
- Portfolio
- Role Play
- Practical Demonstration, or
- Journal and Self-reflection exercises

To meet the requirements for performance evidence, different assessments will be made available depending on your employment status. Students will be provided further assessment information on enrolment.

Flexible Delivery Options: Nation-Wide

Mentor Education specialises in providing professional education and training services to you anywhere, any-time. We appreciate that learning needs differ for each individual and organisation, which is why we allow you to select the approach that works best for you.



1300 306 146
(option 1 'new enquiries')



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