



## BSB42015 - Certificate IV in Leadership and Management

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### Course Overview

**Mentor**  
education

RTO 21683

[www.mentor.edu.au](http://www.mentor.edu.au)







Course name	Certificate IV in Leadership and Management
Course code	BSB42015
Delivery options	Online Learning
Course duration	Up to 12 months
Assessments	Assessment tasks may be a combination of Multiple choice, Short answer questions, Case study and scenario responses, Projects, Portfolio, Role Plays, Practical Demonstration, Journal and Self-reflection exercises
Nationally recognised	Yes

## Potential jobs

- ✓ Team leaders of onsite and remote work teams.
- ✓ Front line managers of onsite and remote work teams.
- ✓ Supervisors; and
- ✓ Small Business owners operating a home based business and managing systems and remote staff.

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The BSB42015 - Certificate IV in Leadership and Management is ideal for those seeking the skills and knowledge to lead and manage individuals, teams and organisations. The qualification caters to individuals in roles such as Supervisors, Team Leaders, Project Managers and Middle Level Managers seeking to gain practical leadership and management knowledge that can be applied as part of their job function.

## Industry Endorsed and Trusted

Mentor Education's BSB42015 - Certificate IV in Leadership and Management qualification is a nationally recognised qualification, complying with the AQF standard and ASQA standards for Registered Training Organisations.

With over 15 years' experience and more than 20,000 students, Mentor has a well-earned reputation as the largest privately owned financial services education provider, with full student support, quality training and assessment and linkages to employers, aggregators, mentors and the broader industry.

## Entry requirements

This is an open entry course with no pre-requisite qualifications. In order for you to successfully complete this course, it is recommended that you have strong literacy and numeracy skills.

## Who Should Enrol?

This qualification has been designed to accommodate both individuals with no formal training qualifications and those seeking an entry point for transition into further education. The course is suited to both experienced managers and aspiring leaders seeking to gain further leadership and management knowledge.

## Course Outcomes

Upon successful completion of this course, you will be awarded the BSB42015 - Certificate IV in Leadership and Management qualification.

## Assessment

Assessment tasks may be a combination of:

- Multiple choice
- Short answer questions
- Case study and scenario responses
- Projects, Portfolio
- Role Plays
- Practical Demonstration
- Journal and Self-reflection exercises

# Course Outline

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## Units of Competency

### Core Units

- BSBLDR401 Communicate effectively as a workplace leader
- BSBLDR402 Lead effective workplace relationships
- BSBLDR403 Lead team effectiveness
- BSBMGT402 Implement Operational Plan

### Elective Units

- BSBINN301 Promote innovation in a team environment
- BSBLDR404 Lead a diverse workforce
- BSBMGT403 Implement continuous improvement
- BSBREL402 Build client relationships and business networks
- BSBADM409 Coordinate business resources
- BSBMGT407 Apply digital solutions to work processes
- BSBPMG522 Undertake project work
- BSBMGT404 Lead and facilitate off-site staff

## Study options

[www.mentor.edu.au](http://www.mentor.edu.au)

### Online learning

Study online at your own pace, giving you the flexibility to achieve a nationally recognised qualification whilst also fulfilling your other life commitments.

### Unlimited e-mail and phone support

Unlimited e-mail and phone support is provided by our experienced student support team between Monday to Friday, 9am – 5pm, so you're never left to feel 'lost' or stuck during your studies.

### Face-to-face Instructor-led Virtual Classroom

Face-to-face class-room workshop is the fastest way to achieve your qualification. Conducted via video conference and facilitated by industry professionals skilled at making the workshop experience interactive, incorporating real life examples of today's market place.

### How to Enrol

To enrol, you can complete one of the following options:



1300 306 146  
(option 1 'new enquiries')



[learn@mentor.edu.au](mailto:learn@mentor.edu.au)



[www.mentor.edu.au](http://www.mentor.edu.au)

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